

# Mid-Columbia Libraries Board of Trustees

405 S Dayton St, Kennewick WA 99336 January 18, 2022, 5:30 pm

## **AGENDA**

Join Zoom Meeting

https://us06web.zoom.us/j/85240945214?pwd=SW5NNEE2dG9vUG0yc0xhR2FsVmVDUT09

Meeting ID: 852 4094 5214
Passcode: 657358
One tap mobile
+12532158782,,85240945214#,,,,\*657358# US (Tacoma)

CALL TO ORDER
VISITORS (3 minute limit per visitor)
APPROVAL OF AGENDA

### **CONSENT AGENDA**

All matters listed within the Consent Agenda have been distributed to each member of the Board of Trustees for reading and study, are considered to be routine and will be enacted by one motion of the Board with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.

- 1. Approval of Minutes Meeting of December 21, 2021, and Special Meeting of January 7, 2022
- 2. Financial Report None
- 3. Approval of Payroll and Benefits January 2022
- 4. Approval of Accounts Payable Checks December 2021
- 5. Approval of Routine Surplus Property December 2021
- 6. Approval of Bad Debt Write-Off December 2021

**SYSTEM REPORT** – Executive Director Kyle Cox

**EDUCATION REPORT** – Human Resources Director Celina Bishop – Pending WISHA Requirements for Washington Employers

#### **BOARD COMMITTEE REPORTS AND ACTION ITEMS**

- 1. Governance Committee, Chair Martin Valadez
  - a. ACTION ITEM: Professional Services Architectural & Engineering Services
- 2. Resources Committee, Chair Sandra LePage
  - a. ACTION ITEM: Personnel Policies & Procedures
- 3. Services Committee, Chair Ed Frost
  - a. ACTION ITEM: Circulation Policy Loan Periods & Limits
  - b. DISCUSSION ITEM: Professional Services Community Needs Assessment

#### **INFORMATION ITEMS**

Minutes from MCL Board Committees

# **BOARD COMMENTS**

- 1. Services Committee Meeting Wednesday, February 2, 2022, 10 am
- 2. Governance Committee Meeting Friday, February 4, 2022, 9 am
- 3. Board Meeting Tuesday, February 15, 2022, 5:30 pm

# **ADJOURNMENT**