

Board of Trustees Special Meeting Minutes

March 3, 2022, 12:00 pm

CALL TO ORDER

The meeting was held remotely and was called to order at 12:00 pm by Chair Martin Valadez.

In attendance were Vice-Chair Sandra LePage, Secretary Louise Matzner, and Board members Ed Frost and Ivone Guillen.

Also in attendance were staff members Executive Director Kyle Cox, Collections & Services Director Michael Huff, Information Technology Director Jon Stuckel, Human Resources Director Celina Bishop, Community Libraries Director Jessie Tomren, Operations Director Erin Meneely, Communications Coordinator Annie Warren, Advocacy & Development Manager Sara Schwan, Branch Manager Richard Pruiett, Customer Service Specialists CJ Krebs and Quinn Mowry. Annette Cary of the Tri-Cities Herald attended as a visitor, but did not address the Board.

APPROVAL OF AGENDA

Sandra LePage moved to approve the Agenda as presented. The motion was seconded by Ed Frost and carried unanimously.

ACTION ITEMS

Facilities Policy – Customer Conduct

Executive Director Kyle Cox provided a brief verbal report to accompany information provided in the meeting packet. Ed Frost moved the Board adopt the revisions to Facilities Policy 300-4 Customer Conduct, removing section 2 specific to masks. The motion was seconded by Sandra LePage. Discussion followed and the motion passed unanimously.

Staff and customers of Mid-Columbia Libraries will be supported in choosing to wear masks beyond March 21, 2022. Kyle Cox will work with the Communications team to develop signage/messaging.

ADJOURNMENT The meeting adjourned at 12:12 pm. Approved: Louise Matzner, Secretary