

CALL TO ORDER

The meeting was called to order at 5:30 pm by Vice Chair Sandy LePage.

Secretary Louise Matzner and Board members Ed Frost, Angie Pacheco, Richa Sigdel, and Ivone Guillen attended remotely.

Also in attendance were Executive Director Kyle Cox, Collections & Services Director Michael Huff, Advocacy & Development Manager Sara Schwan, Operations Director Erin Meneely, and Human Resources Director Celina Bishop. Community Libraries Director Jessie Tomren and Branch Manager Richard Pruiett attended remotely.

APPROVAL OF AGENDA

Louise Matzner moved to approve the Agenda as amended. The motion was seconded by Richa Sigdel and carried unanimously.

APPROVAL OF CONSENT AGENDA

Richa Sigdel moved to approve the Consent Agenda. The motion was seconded by Louise Matzner and carried unanimously.

Approval of Minutes

The Board approved the Minutes from the meeting of April 19, 2022.

Treasurer's Report

General Fund – \$3,028,790.62

Library Capital Reserve Fund – \$2,042,456.31

Stroh Fund – \$211,281.49

Approval of Payroll & Benefits

The Board ratified the signature of the Board Chair for payroll check number 50002 and direct deposits numbers RA-1005104 through RA-1005206 in the amount of \$231,896.19 dated May 10, 2022.

Approval of Accounts Payable Checks

The Board ratified the signature of the Board Chair for Accounts Payable check numbers 60884 through 61022 in the amount of \$392,878.90.

Surplus Property

2,663 library materials were declared surplus. The items were worn out, obsolete, or no longer needed.

Bad Debt Write-Off

The Board ratified the signature of the Board Chairman for write-off of bad debts covering the period of: 4/1/2022 through 4/30/2022 in the amount of \$3,301.62 and outstanding bad debts for customer balances of less than \$25.00 in the amount of \$119.89. The total bad debt write-off for April is \$3,421.51.

SYSTEM REPORT

Executive Director Kyle Cox provided a brief verbal report to accompany the information provided. He updated the Board on a variety of items, including intergovernmental relations, the Community Needs Assessment and strategic planning. He shared information from the state related to tax reform, the 101%

limitation on property taxes with initiative 747, and proposed language to adjust this to a 103% limit. The Board was supportive of sending a letter in favor of the proposed adjustment.

EDUCATION REPORT – Intellectual Freedom

Collections & Services Director Michael Huff, provided a brief report and the Board engaged in conversation related to Freedom to Read and MCL's Collection Development policy.

BOARD COMMENTS

Louise Matzner suggested reviewing the July 2022 Governance Committee meeting date to avoid the holiday weekend.

June meetings are listed below.

- Governance Committee Meeting – Friday, June 3, 2022, 9 am
- Services Committee Meeting – Thursday, June 16, 2022, 5:30 pm
- Board Meeting – Tuesday, June 21, 2022, 5:30 pm

ADJOURNMENT

The meeting adjourned at 6:32 pm.

Approved:

Louise Matzner, Secretary