

Is my Beanstack login information the same as my library account or OverDrive?

Your Beanstack login information is NOT the same as your library account or OverDrive login.

What if I forget my password?

If you have forgotten your Beanstack username and password and have provided an email please follow the prompts to recover your password. If you did not provide an email address please contact your local Mid-Columbia Libraries' branch to recover the login information.

How do I register as an individual or as a family?

- 1. Go to midcolumbialibraries.beanstack.org.
- 2. Click on Register an Individual or Family.
- 3. You will be asked if you want to register yourself or your child.
- 4. If registering as a family, the parent/caregiver should begin by clicking I am Registering Myself.
- 5. You will be asked for your first name, last name, email, phone number, zip code, age, grade, and school.
- 6. If you provide an email, you will be able to do password recovery if you forget your password.
- 7. The library's reading programs are organized by age. A reader will only be able to register for the program for their age. Click on the program name to learn more about how it works.
- 8. Once registered, you will be asked if you want to add another adult or child.
- 9. The username and password created for the family account should be used by all family members you created to log in to their Beanstack account.

How do I log books?

The Beanstack app does allow readers to scan the bar code on the back of the book to log reading. Scanning the barcode with a library's name will NOT work.

- 1. Instructions for web version of Beanstack:
- 2. Sign into your Beanstack account at midcolumbialibraries.beanstack.org.
- 3. Click the Log Reading and Activities button above Reader's name.
- 4. Select the Reader you'd like to log for, then select Minutes or Books.
- 5. A calendar will open for you to select the day for which you are logging.
- 6. Type in the number of minutes/books read.
- 7. Adding Title and Author and writing a book review are optional. You will find the books you read and reviewed under the Challenge Log button.

How do I log activities?

Instructions for web version of Beanstack:

- 1. Sign into your Beanstack account at midcolumbialibraries.beanstack.org.
- 2. Select the Reader you'd like to log for, then select Activities.
- 3. A calendar will open for you to select the day for which you are logging.
- 4. Choose which Activity Badge you want to log.
- 5. Once in the Badge, click on the activities you did.
- 6. The Badge description will list how many activities you need to do to earn the Badge.

How do I add or change a reader's information in Beanstack?

If you didn't add information such as a library card number, age, or grade level for a reader in your family when you registered with Beanstack, it's easy to go back and make changes later.

- 1. Start by signing in to your Beanstack account.
- 2. Make sure the reader whose information you'd like to edit is selected in the top left corner of the screen.
- 3. Click the Edit Reader button.
- 4. On the Preferences screen, click Basic Information, and you'll be taken to a form where you can add, edit, or remove information for the selected reader's profile.

How do I join a new program in Beanstack?

To join a new program:

- 1. Sign in to your Beanstack account.
- 2. If there are multiple readers associated with your account, be sure to select the correct reader in the top left corner of the screen.
- 3. Click Programs in the site menu to find and join programs available for the selected reader.

Not all programs are available for all Beanstack users. Programs are geared for particular ages. If a program you'd like to join doesn't show up, please check that you've added any needed information such as age or grade to the reader's account.

Beanstack terms to know

- 1. Challenge Badge Earned by registering and completing your reading program.
- 2. Logging Badge Earned by logging your reading.
- 3. Activity Badge Earn by completing the required number of activities listed in the badge.
- **4. Review Badge** Earned by writing a book review. Reviews can be seen by other readers in their program only. Reviews are approved by library staff before they are live.
- 5. Earned Badge List of badges you have completed.
- **6. Rewards** Any prizes a reader has earned are listed.
- 7. Ticket Drawings Readers can earn a raffle ticket for selected badges.
- **8. Certificates** Some challenges provide a certificate upon completion. Readers can print them off and brag about their accomplishment!



