

# Mid-Columbia Libraries Board of Trustees

405 S Dayton St, Kennewick WA 99336 May 15, 2018, 5:30 pm

## **AGENDA**

CALL TO ORDER
VISITORS (3 minute limit per visitor)
APPROVAL OF AGENDA

#### **CONSENT AGENDA**

All matters listed within the Consent Agenda have been distributed to each member of the Board of Trustees for reading and study, are considered to be routine and will be enacted by one motion of the Board with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.

- 1. Approval of Minutes April 17, 2018
- 2. Financial Report April 2018
- 3. Approval of Payroll and Benefits April 2018
- 4. Approval of Accounts Payable Checks
- 5. Approval of Routine Surplus Property
- 6. Approval of Bad Debt Write-Off (April)

## **SYSTEM REPORT** – Executive Director Kyle Cox

- MCL in the News
- Timeline

#### **BOARD COMMITTEE REPORTS AND ACTION ITEMS**

- 1. Governance Committee, Chair Tom Callahan
  - a. Policy Revision Acquiring and Using an Mid-Columbia Libraries Library Card
  - b. Policy Revision Internet Access
  - c. Approve Surplus Property (held in storage)
  - d. Approve Four Day Closure of West Richland Branch
- 2. Resources Committee, Chair Sandra LePage
- 3. Services Committee, Chair Ashley Coronado

#### **INFORMATION ITEMS**

- Minutes from MCL Board Committees
- Minutes/Reports from Friends of the Library

### **BOARD COMMENTS**

- 1. Governance Committee Meeting June 1, 2018
- 2. Board Meeting Tuesday, June 19, 2018 @ West Richland
- 3. Summer Branch Tours and Board Meetings
  - June 19 West Richland
  - July 17 Basin City
  - August 21 West Pasco

## **ADJOURNMENT**